

UNIVERSITY MEDICAL CENTER OF SOUTHERN NEVADA
RFP No. 2012-08
Comprehensive Background Check Services

April 10, 2012

ADDENDUM NO. 2

Q.1 *What is the estimated volume of semiannual sanction searches; and, what type of information are you looking for in these searches?*

A.1 3800 employees; and, UMC is looking for same information that is covered with a sanction check for a new hire.

Q.2 *What does a Volunteer Search consist of?*

A.2 The Volunteer Search consists of criminal, social security and sanction check.

Q.3 *Describe what type of searches are performed for Joint Compliance Standards?*

A.3 Please review Joint Commission Standards for HR as to what they recommend and list your experience with Joint Commission and Healthcare.

Q.4 *How will UMC request the background check? (phone call, email, form, website)*

A.4 Preferably via email notification or website access to review; however, UMC will work with the selected vendor to use the best method available.

Q.5 *The RFP references a NHDB search in two separate line items. NHDB is a private company. Is the search you are seeking one that identifies parties excluded by the OIG, GSA and state-level OIG regulators?*

A.5 Yes

Q.6 *What are the current prices for each service being rendered by the current vendor?*

A.6 UMC declines to answer; however, all contracts are available for public viewing. Please go to UMC website at www.umcsn.com and click on "Vendors" located at the bottom of the screen; click on "Request for Purchasing Public Records" form under Doing Business with UMC. Fax the completed form to (702) 383-2609.

Q.7 *Please clarify 60 page count. Does this include all attachments? Are Tabbed Dividers, cover, TOC included in page count?*

A.7 The 60 pages is to be used as a guideline. You will not be penalized for going under or over the 60 page limit. However, keep in mind "who" your audience is; the RFP format is designed to facilitate specific information, not to be used as a marketing tool.

Q.8 *Is there a preferred font type & size? If graphics are used, what is minimum font?*

A.8 No minimum font size.

Q.9 *Is body of proposal single spaced?*

A.9 Proposer's choice.

Q.10 *Exhibit A, C.1 indicates that "Performance specifications will be evaluated by the PROPOSER annually. The PROPOSER will be required to provide documentation to OWNER as to how the performance specifications are met." Where are these Performance Specs detailed?*

A.10 Performance specifications will be clarified and detailed in the contract with the selected vendor.

Q.11 *Please describe the following types of searches and what UMC's expectations are for that particular type of search?*

Q.11.a *Investigative Application Review*

Q.11.b *Fiscal Intermediary Personnel Search*

Q.11.c *National Wants & Warrants Submission, Incl. Executive Order*

Q.11.d *Employment Share (Incl. Education & Employment History)*

Q.11.e *Investigative applicant review*

A.11 The list provided is only a "sample" of services that are standard with Sanction Checks and/or validation/review process of the information. Certain checks are inherent for healthcare organizations as it relates to federal laws/regulations, Medicare/Medicaid, etc.

UMC is interested in receiving a list of services that each company can provide; the type of searches that are conducted by your company; how the information is acquired; what each search entails; and, the cost associated with the each service.

The RFP due date of **Thursday, April 19, 2012 at 2:00:00 P.M.** remains the same. RFP's will be accepted at the UMC Trauma Building, 800 Rose St, Suite 408, on or before **April 19, 2012 at 2:00:00 P.M.**, and will be opened immediately thereafter.

Should you have any questions, please contact me at (702) 383-3606 or via email at Rebekah.holder@umcsn.com.

Issued by:

Rebekah Holder

Sr. Contract Management Analyst

UMC